

Scrutiny Standing Panel Agenda



Finance and Performance Management Scrutiny Panel Tuesday, 20th March, 2012

Place: Committee Room 1, Civic Offices, High Street, Epping

Time: 7.00 pm

Democratic Services Officer: A Hendry - The Office of the Chief Executive
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Members:

Councillors D Jacobs (Chairman), G Waller (Vice-Chairman), K Angold-Stephens, R Bassett, K Chana, R Cohen, J Hart, P Keska, S Murray, S Packford and W Pryor

SUBSTITUTE NOMINATION DEADLINE:

18:00

1. APOLOGIES FOR ABSENCE

2. SUBSTITUTE MEMBERS (COUNCIL MINUTE 39 - 23.7.02)

(Assistant to the Chief Executive) To report the appointment of any substitute members for the meeting.

3. DECLARATION OF INTERESTS

(Assistant to the Chief Executive). To declare interests in any items on the agenda.

In considering whether to declare a personal or a prejudicial interest under the Code of Conduct, Overview & Scrutiny members are asked pay particular attention to paragraph 11 of the Code in addition to the more familiar requirements.

This requires the declaration of a personal and prejudicial interest in any matter before an OS Committee which relates to a decision of or action by another Committee or Sub Committee of the Council, a Joint Committee or Joint Sub Committee in which the Council is involved and of which the Councillor is also a member.

Paragraph 11 does not refer to Cabinet decisions or attendance at an OS meeting purely for the purpose of answering questions or providing information on such a matter.

4. MINUTES OF THE LAST MEETING (Pages 3 - 10)

To consider and agree the notes of the meeting held on 15 November 2011.

5. TERMS OF REFERENCE / WORK PROGRAMME (Pages 11 - 14)

(Chairman/Lead Officer) The Overview and Scrutiny Committee has agreed the Terms of Reference of this Panel and associated Work Programme. This is attached. The Panel are asked at each meeting to review both documents.

6. SICKNESS ABSENCES (Pages 15 - 24)

(Director of Corporate Support Services) To consider the attached report.

7. QUARTERLY FINANCIAL MONITORING (Pages 25 - 48)

(Director of Finance and ICT) To consider the attached report.

8. INFORMATION AND COMMUNICATION TECHNOLOGY UPDATE (Pages 49 - 54)

(Director of Finance and ICT) To consider the attached report.

9. KEY PERFORMANCE INDICATORS 2011/12 -QUARTER 3 PERFORMANCE MONITORING (Pages 55 - 110)

(Office of the Deputy Chief Executive) To consider the attached report.

10. REPORTS TO BE MADE TO THE NEXT MEETING OF THE OVERVIEW AND SCRUTINY COMMITTEE

To consider which reports are ready to be submitted to the Overview and Scrutiny Committee at its next meeting.